

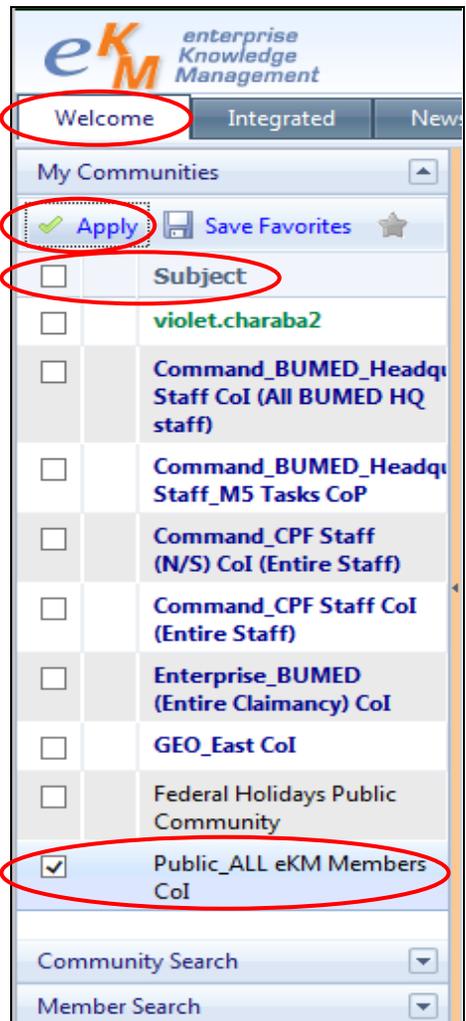


How to access UNCLASSIFIED COMPACFLT Instructions

Updated 30 December 2014

1. Go to the eKM website at <https://ekm.nmci.navy.mil>.
 - NOTE: You **must** have a CAC to use the site.

2. Once you have logged on, click on the the **Welcome tab**

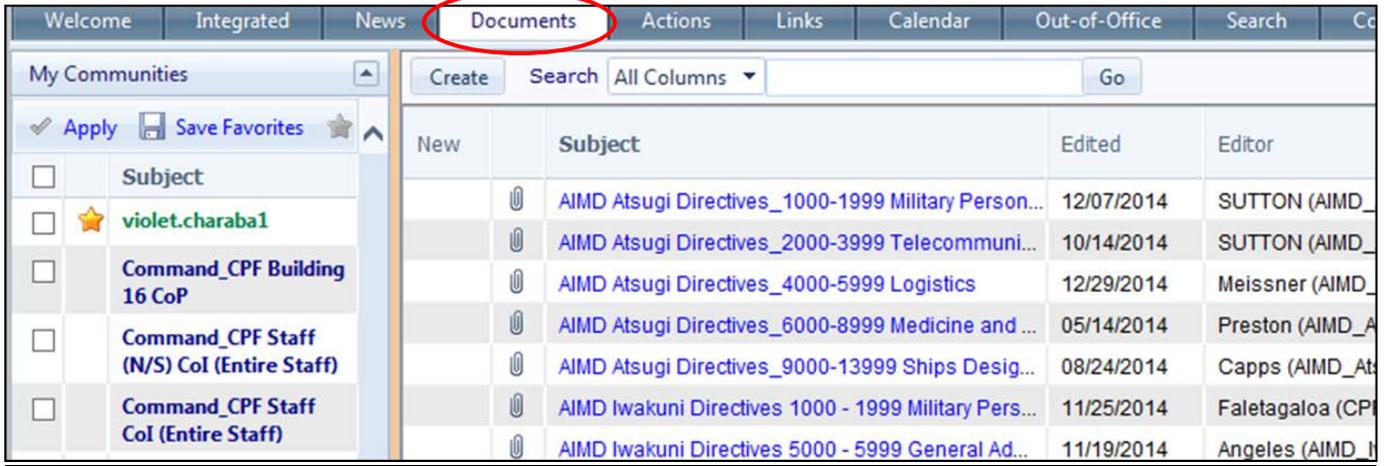


3. Under the "My Communities" panel, deselect all communities by unchecking the box next to "Subject."

4. Select the "Public_ALL eKM Members CoI."

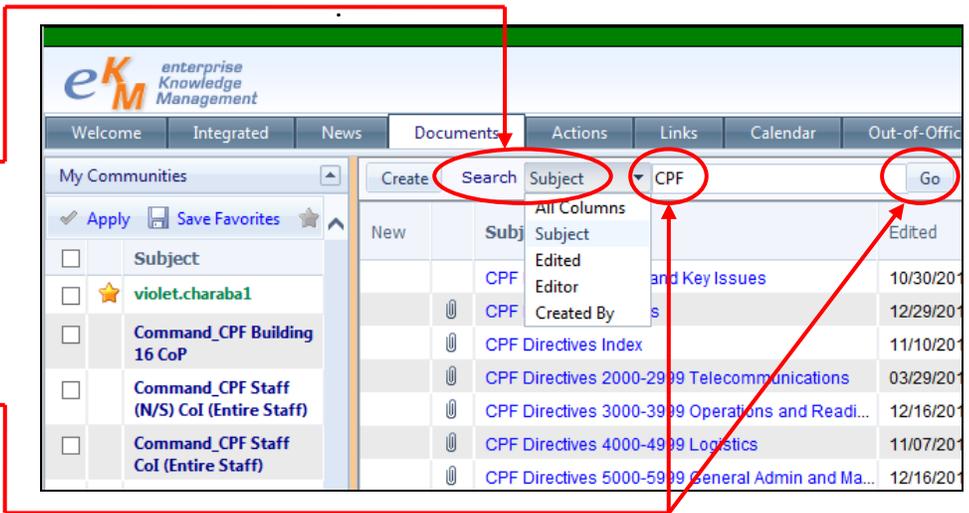
5. Click on the "Apply" button to save your community selection.

6. Go to the Documents tab

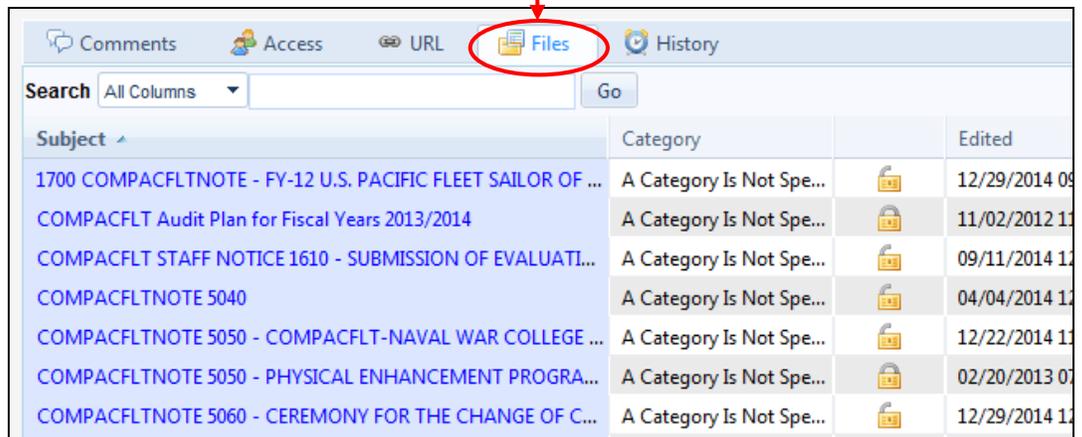


7. To search for a specific instruction (such as a CPF instruction), go to the Search field and click on the drop-down menu, choosing "Subject."

8. Next, type "CPF" in the search box. Hit enter/Go. All CPF instructions will populate.



9. After clicking on the Subject link for the instruction you are looking for, go to the Files tab to open or download a specific file.



10. Technical Support. Please direct questions to Knowledge Management Advisors at [KM Support](#).